

Catholic Diocese of Christchurch:

Chief Finance Officer

The Diocese is looking to recruit a Chief Finance Officer (CFO) to lead a passionate and committed team and be a key strategic partner in shaping the future of the Catholic Diocese of Christchurch. The Diocese is at an exciting time as it strengthens its future in the region, achieving the vision through:

- The creation of the cathedral precinct with construction of the new cathedral and other ancillary buildings
- A shift in focus from 'maintenance to Mission' through evangelisation
- Supporting the continued development of the Diocesan Parishes.

About The Role:

Reporting to the Chief Operating Officer, the CFO serves as a strategic partner, accountable for the CDC's financial and IT performance. The primary responsibility of the role is to safeguard and improve the financial position and performance of the Diocese, enabling the achievement of its pastoral and property objectives. Furthermore, the CFO drives risk management and ensures an excellent standard of reporting.

The role has responsibility for:

- Leadership and management of the Diocesan Finance team to support them to deliver outstanding customer service both internally and externally.
- Provide strategic financial advice regarding diocese asset health, financial growth, property development and the management of financial risks.
- Increase efficiencies through automation and application of AI and other emerging technologies
- Maintain accountability for all diocese financial reporting, insurance and compliance with statutory and audit regulations
- Work collaboratively with the finance council and other CDC board committees

This role also reports to:

- Catholic Bishop of Christchurch
- Diocesan Finance Council/Priests Council
- College of Consultors
- Other Bishop's Advisory Groups

Experience, Skills & Attributes

(email applications@cdoc.nz for a more detailed Candidate Brief)

- BCom in Accounting or Finance and membership of an appropriate associated professional body, CA /CPA, and evidence of ongoing learning
- Significant experience as a CFO or Director of Finance with both technical and management proficiency in operations of large and complex property projects
- Demonstrated experience leading the business case assessment and implementation of financial IT systems and procedures
- Demonstrated ability to prepare clear, accurate, well-organised written and financial reports and to communicate verbally in an effective and concise manner
- Ability to deal with ambiguity and maintain flexibility in an environment with frequently changing priorities
- A commitment to the vision, mission and values of the Roman Catholic Church
- Experience in the not-for-profit or public sector would be an advantage

Benefits:

- Contribute to a faith-based organisation, making a real impact in communities.
- Join a passionate and committed team.
- Contribute to shaping the future of the Catholic Diocese of Christchurch by providing financial oversight for the construction of the Cathedral and several significant churches.

How to Apply:

Candidates can apply, in strict confidence, online at [applications@cdoc.nz](https://applications.cdoc.nz)

To apply by email, please attach your cover letter and CV and send to the above email address with Chief Financial Officer Job Application in the subject line.

Applications close on Thursday 15 January at 11.59pm. Emails will be electronically acknowledged, and further correspondence may be by email.

For more information please phone Annette Pugh on 03 378 3647.